

North Valley Public Library Board of Trustees Meeting
Wednesday, June 20, 2018
NVPL Community Room

Roll Call

Victoria Howell, Board Chairman

Kim Tiplady, Board Member

Leon Theroux, Board Member

Caitlin Dunn, Board Member

Denise Ard, Library Director

Victoria called the meeting to order at 2:58 p.m. Board member Dianne Snediger was absent.

Public Comment

There was no public comment.

Guests

Denise introduced Chyrle Wohlman, the Stevensville High School Librarian, who is doing a practicum in the library. Other guests were Amy Knight and Donna Bainbridge from the NVPL Foundation and Pam Hawkins from the Friends of the Library and Lauren McMullen from the State Library.

Lauren McMullen did a presentation on strategic planning for libraries. She said previously the State Library recommended a longer procedure but now they recommend a less time consuming plan, which has five steps and takes about 6 months to complete and results in a strategic plan of 3-5 years.

- 1.) Librarian gathers community and library data.
- 2.) Host a community listening session for four hours with outside facilitator.
- 3.) Staff meeting.
- 4.) Two board meetings to plan.
- 5.) Director writes strategic plan with 3-5 service goals and 3-5 objectives under the goals to share with the community.

Minutes

Victoria made two corrections. Kim moved to approve after corrections, Caitlin seconded. The motion carried unanimously.

Finances

Denise said the May tax levy income was yet to arrive. Overall spending will not go over budget this fiscal year. Leon moved to approve the finances, Kim seconded, the motion carried unanimously.

New Business

- The Board directed Denise to write a policy based on Montana code on the disposal of library property for the Board to review and consider adopting.

- The Foundation requested an old laptop from the library for accounting. Caitlin moved to approve the board giving the laptop to the Foundation with a “no return policy.” Kim seconded. The motion carried unanimously.
- Denise attended a local government budget training presented by the Montana Department of Administration. She learned about a Permissive Medical Levy to cover the increase in health care coverage for employees. Other special districts levy this. It does not require a vote but requires a public hearing. It would increase the taxes on a property assessed at \$200,000 by about .32¢ the first year. (Exact number not available until FY 2019 certified taxable valuation is available, and Denise would want to double check her numbers with Klarryse from Ravalli County who is not available to review until mid-July.) The Board members were interested in the levy and said they would read the information Denise sent before the next meeting. Denise will do more research on required public hearings. The issue was tabled until the July board meeting so the board can read all the information and requirements.

Old Business:

- Victoria said Ed Sutherlin can remove the planter.
- The library will not implement direct deposit (due to cost) or electronic payments (due to lack of oversight and cost of Black Mountain ACH module.)
- The board offered to sell Daniel Ray old bricks at a price considered reasonable.
- A discussion about amending the Bylaws was tabled until next meeting.
- The board tabled discussing electronic communications until next month.

Victoria adjourned the meeting at 5:38 p.m.