

NORTH VALLEY PUBLIC LIBRARY

BOARD OF TRUSTEES SPECIAL MEETING AGENDA
APRIL 25, 2012 1:00 P.M.

CALL TO ORDER AT 1:00 P.M.
APPROVAL OF AGENDA
INTRODUCTION OF GUESTS

1. BUDGET
2. INSURANCE
3. AUDIT

NEXT BOARD MEETING: MAY 16, 2012 3:30 P.M.

North Valley Public Library
Board of Trustees
Special Business Meeting Minutes
April 25, 2012

Members Present:

David Anderson, Trustee
John Conlan, Board Chair
Joanne Charbonneau, Trustee
Desiree Dramstad, Library Director
Ed Harrison, Trustee
Gayle Tom, Trustee

No Guests present.

CALL TO ORDER

John Conlan called the meeting to order at 1:00 P.M.

1. Approval of Agenda: John moved to approve the agenda as written and presented. David Anderson seconded. No further discussion. Motion carried with all members present approving.
2. We have a quorum.
3. No guests to introduce.

OLD BUSINESS

1. Budget:

John began with a review of some of concerns/issues facing the FY12-13 Budget. Discussion ensued with the goal of reducing our overall operating expenses for the coming year. The following line items were discussed at length: Salaries & Wages (7200), Cleaning Services (7540), Technology and Equipment (8260), Professional Development (8540), and Collection Expenses (8710).

David moved to cut Operating Reserve (Line Item 1072) to \$48,000, putting the excess into the general operating fund. Joanne Charbonneau seconded. No further discussion. Motion carried with all members present approving.

Discussion on the other items will continue at the next special board meeting on May 9, 2012.

2. Insurance:

Desiree reported there is only 1 staff member wishing to switch from the current stipend offered to Chamber Choices. The board has decided to continue with the insurance stipend.

We will revisit the amount of stipend offered as part of the 2013 budget discussion.

3. Audit:

We did not have time for discussion of this item on the agenda.

John moved to adjourn at 2:50 P.M. David seconded. No further discussion. Motion carried with all members approving.

The next Special Board Meeting of the NVPL Board of Trustees will be held Wednesday, May 9, 2012 at 3:30 P.M. Items specifically to be discussed will be pay increases, Program Coordinator position, and capital improvement.

The next regular Board Meeting of the NVPL Board of Trustees will be held Wednesday, May 16, 2012 at 3:30 P.M.

Respectfully submitted,

Gayle Tom
Secretary