

North Valley Public Library
Board of Trustees Meeting Agenda

Wednesday, May 21, 9-11 a.m.

(in the library's Montana Room)

PLEASE NOTE THAT THIS MEETING WILL TAKE PLACE

AT A DIFFERENT TIME AND LOCATION THAN OUR USUAL BOARD MEETINGS

Call to Order

Welcome Denise!

Introduction of Guests

Beverly Helrich - Report from the Friends of the Library

Madeline Levine - Report from the Library Foundation

Leon Theroux - Building report

Approval of Minutes

Approval of Finances

Old Business

Director's Report

Health Insurance Stipend

Roof issues

Façade Plans/Update

FY2014-2015 Budget proposal

New Business

Acting Director status and schedule

Signature cards for bank accounts (again!)

Adjournment

North Valley Public Library
Board of Trustees Monthly Meeting, May 21, 2014

Minutes

Joanne Charbonneau, Chair
Ed Harrison
Victoria Howell
Alan Sponberg
Toba Winston
Renee McGrath, Acting Director
Denise Ard, Director
Guests: Leon Theroux
Gary Mosser

The meeting was called to order at 9:00 am.

The first order of business was to welcome Denise Ard, the new NVPL Director to the monthly Board of Trustees meeting.

Guests were introduced. Gary Mosser gave a brief on the demolition project in the employee break room. Mosser stated that he could continue repairing winter damage on an hourly basis or on a bid basis. Gary answered questions about the demolition project, his scope of work on electrical and plumbing work, shelving options, and painting. He stated that he charged \$30 per hour for general labor and \$35 per hour for special skill labor. There was discussion of the gutter heat tape. Mosser stated that the circuit breaker was "probably underrated" for the amount of gutter heat tape and its associated circuit. We need an electrician to check the breaker and wire for this type of circuit application.

Leon presented the building report including an update on smoke detectors and lighting. Mary's office is finished.

Alan reported for the Library Foundation that reports had been submitted on time.

Renee reported for the Friends of the Library that the book sale would be June 7.

Joanne: Motion to approve minutes from last month's meeting. Seconded, approved unanimously with no further discussion.

There was a brief discussion about the financial reports. Ed: Motion to approve the financial report as presented. Seconded, approved unanimously with no further discussion.

Next there was a discussion of the Health Insurance Stipend. Ed stated that the issue is whether to administer the Health Insurance Stipend as a post tax benefit or to set up an HRA/ HRP. Although payroll taxes must be paid on the HIS as a post tax benefit, there are unknown and undefined costs with administering an HRA/HRP. Alan presented more information about the current indeterminate nature of HRAs/HRPs. The discussion ended with general agreement to continue the Health Insurance Stipend as a post tax benefit. We can revisit this decision as more information about the effects of the Affordable Care Act become available.

The next issue for discussion was the roof issue. Joanne reported very good progress in discussions with the Stevi Cafe, including an agreement on their part to remedy the problem with the grill vent.

Joanne presented an update on painting the building facade. Everyone needs to vote on the color scheme. There was discussion about preparation work prior to painting. Victoria and Toba volunteered to form a subcommittee to spearhead the painting effort. All agreed that prep work needed to be done in June. Funding to come from Building repair and Maintenance budget line.

Next there was some preliminary discussion about next year's budget. Ed presented information that compared NVLP's spending on payroll and benefits with that of nine other libraries in Montana. Alan cautioned that level of service needs to be considered as well as raw data on payroll and benefits. A special Budget meeting was scheduled for 25 June from 3 pm to 5 pm.

Next the Board revisited the question of funding for the painting subcommittee. Joanne: Motion that the painting subcommittee be allowed to spend up to \$2400 for the prep work. Seconded, approved unanimously.

New business: There was general agreement to keep Renee on payroll as a special consultant working limited hours as needed during the transition period for Denise.

Ed: Motion to remove Renee from the bank signature cards and add Denise Ard. Seconded, approved unanimously.

Meeting was adjourned at 11:00.