

# NORTH VALLEY PUBLIC LIBRARY

## **PUBLIC NOTICE:**

### **Board of Trustees Meeting**

Wednesday, April 17, 2019 at 3 p.m. in the Library

**Meetings are open to the public.**

- Call to Order/Roll Call
- Public Comment
- Guests
- Approval of Minutes
- Finances
  - ❖ Statement of Revenue – Budget vs. Actual
  - ❖ Statement of Expenditure – Budget vs. Actual
  - ❖ Cash Report
- Ongoing & Unfinished Business
  - ❖ Strategic Plan
  - ❖ Building
- New Business
  - ❖ Public participation
  - ❖ Tamarack Conference
- Public Comment
- Board/Director Announcements & Comments
- Adjournment

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[northvalleylibrary.org](http://northvalleylibrary.org)

Monday – Friday 10 a.m. to 7 p.m.

Saturday 10 a.m. to 5 p.m.

North Valley Public Library Board of Trustees Meeting  
Wednesday, April 17, 2019  
Montana Room

Victoria Howell, Board Chairman  
Leon Theroux, Board Member  
Dianne Snedigar, Board Member  
Caitlin Dunn, Board Member  
Kim Tiplady, Board Member  
Denise Ard, Board Member  
Amy Horlacher, Standing Guest

Victoria called the meeting to order at 3:00 p.m. There are no public comments.

Guests: Amy Horlacher, from the Library Foundation, said the rough approximation of monies raised from the fundraiser, A Novel Affair, are approximately \$4,000.00. The Foundation also won the Pilchar Grant, \$400.00 to use for children and young adult books with Farmers State Bank matched the funds to make \$800.00. They urged people to sign in to Amazon Smile Donation. The library needs about \$4,000.00 more to finish off the Maker's Space. The Foundation will have an informational and donation table during First Friday in May.

Approval of Minutes: Leon motioned to approved minutes, Kim seconded. The motion passed unanimously.

Finances: Denise said the line item for supplies will be overspent but she will pull monies from other line items that were over-budgeted, like an election, building and repair and IT. Bret, our IT man, is out of town until end of June. The new server still needs to be installed. Our IT coverage is inadequate at the moment.

The election money goes either into next budget or the depreciation fund. Leon mentioned how good Denise is at budgeting and moving remaining monies to where it is needed. There will be money left at the end of the fiscal year and the board can allocate that. Denise mentioned trying to get out of the Century Link Contract (5 year) if possible and going with Spectrum. The Century Link phones have been down multiple times with minimal technical help from them and the internet speed is really slow. Spectrum speed may not be better. Victoria suggested Spectrum might buy out the contract. Leon asked how the snafu with Century Link affects patrons. No calls can come through while they are down. Kim suggested documenting what is happening and how much time staff has spent on troubleshooting the problems. They are not meeting their end of the contract if they are not fixing the problems.

The Montana Library 2Go bill will come in soon. Dianne moved to approve finances, Kim seconded. The motion passed unanimously.

Ongoing and Unfinished Business: Strategic Plan: Regarding the building, the inspector came to look downstairs. There is a short term fix that must happen with the moldy beams. There must be metal lag bolts through all of the joists to strengthen the beams. The inspector also mentioned that the whole corner should be reassessed, cleared away to get at the main problem. Leon said he thinks the existing beam looks good. The inspector said there is no danger, it just needs to be done right to insure safety. Leon liked having the inspector's input. Denise will ask Brian if he can do the job on an hourly wage.

Leon asked what the inspector said about the moisture problem. The inspector thought an asphalt company may be the right contractor to fix the leaking problem as they deal with sealants and will understand the drainage problem. Or we could have a plumber assess all the pipes that leave the building and where they go, possibly connect the pipe off the roof to pipes that come out of the building and go elsewhere. Dianne suggested getting bids. Victoria would be willing to get someone to come and look, make a bid. For now, eliminating the drainage problem is imperative. Victoria suggested there be two board members on the building committee to make decisions. Dianne suggested if more board members are available they could have input, otherwise the two could decide.

Victoria and Denise looked at the old building plans. Victoria wants to explore the old architectural plan created 6-7 years ago on the Rasmussen building. The board does own those old plans. Leon mentioned the codes would have changed. Denise will bring the plans to the next board meeting to look at, see if they will work now. It will be a huge undertaking to do only the Rasmussen building. Leon has questions about financing. Dianne asked if it would double the debt. Amy thought the Foundation may be able to raise approximately \$21,000 dollars a year, which would be the payment on the old debt and new. Leon wondered if it would be close to a million dollars to renovate and is the building worth saving. As a general comparison, he said the standard cost for a house is about \$300,000.

Victoria still needs questions from other board members for the Commerce Department conference call.

Victoria is still concerned about the interruptions that happened last board meeting. Colleen chose not to accept her apology. Board meetings are generally informal, Victoria suggested moving to a more formal use of the Rules. Dianne likes the way the informal meetings works, more camaraderie. Leon thinks what we have now works, to let people speak and dialogue. He never wants people not to be heard or feel they can't speak out, but suggested when the public comes the board should make the rules concerning guests at the meeting. Kim suggested a brief description about Robert's Rules before the meetings with the public.

Tamarack Conference, May 17<sup>th</sup> and 18<sup>th</sup>: It is at Marina Cay in Bigfork. Leon and Victoria want to go. Leon liked going last year to hear about what other libraries do, he liked the camaraderie. Caitlin will check her schedule. Tamarack will pay for one room, the library will pay for one room. Leon and Victoria would pay their own way and suggested a carpool. Leon will go for sure. Dianne said she got fired up at the last conference.

Chocolate and Authors will be June 7<sup>th</sup>. Tickets are now for sale. Denise has hired Toni Morrison and Karen Gartner. Both are training now. Scharyn's last day is May 18<sup>th</sup>. Leon suggested the board send her a card. Next board meeting is May 15<sup>th</sup>.

Victoria adjourned at 4:30 p.m.