

PUBLIC NOTICE:
Board of Trustees Meeting

Wednesday, November 20, 2019 at 3 p.m. in the Community Room of the Library

Meetings are open to the public.

- Call to Order/Roll Call
- Guests
 - ❖ Regina Plettenberg from the County presents the process of having a levy on the ballot
 - ❖ Amy Horlacher, Foundation President
- Public Comment
- Approval of Minutes
 - ❖ 9-18-2019 Minutes with addendum on building campaign presentation
 - ❖ 10-16-2019 Minutes
- Finances
 - ❖ Statement of Revenue – Budget vs. Actual
 - ❖ Statement of Expenditure – Budget vs. Actual
 - ❖ Cash Report
- New Business
 - ❖ Health Insurance plan discontinued. New plan must be chosen.
- Ongoing & Unfinished Business
 - ❖ Strategic Plan in Action: Building discussion including:
 - Renovation or construction decisions – Final review of Makerspace estimate and plan
 - Financing: Mill levy increase, loan, grants, foundation, donors and bonds
 - Other steps involved in renovations or construction of library building
- Public Comment
- Board/Director Announcements & Comments
- Adjournment

North Valley Public Library
Minutes Board of Trustees Meeting
Wednesday, November 20, 2019 at 3 p.m. in the Community Room of the Library

Call to Order/Roll Call

The meeting was called to order at 3:05 p.m.

Present:

Caitlin Dunn, Board Member
Victoria Howell, Board Chairman
Dianne Snedigar, Board Member

Leon Theroux, Board Member
Kim Tiplady, Board Member
Denise Ard, Director

Absent: None

Guests

Amy Horlacher, Foundation President and Regina Plettenberg, Ravalli County Elections

Regina Plettenberg spoke at the request of the Board about the bond process. Regina said we should get bond counsel. She is most familiar with Dan Seamons from the law firm of Dorsey & Whitney. She said Districts need to think carefully when they want to run the bond. Districts can run bonds during primary, general, or special elections. Primary election do not have a lot of ballot issues. It is about timing. Be prepared. Board can do a resolution.

Mail is pass or fail. Regina needs ballots at least 85 days before an election but prefers earlier. 85 days is the drop dead time. It is much cheaper if it is not a special election. A special election would bear the entire cost of the ballot which is about \$11,830, \$1.00 per voter. 2021 is much more flexible and May 2021 are fire elections but if running unopposed by acclimation we would bear the full cost. She suggested November 2020 or May 2021. Need time to campaign for your bond and need also to consider publication fees.

Amy Horlacher shared the Foundation yearly report. She said most likely the Foundation will have the cost of the Makerspace covered. Heman Foundation approved a grant of \$13,500 for the Makerspace. The rest of the cost will most likely be covered by an anonymous donation but they have not yet received a check. The anonymous donors were interested in having the Makerspace called Ryan's room.

Public Comment

No public was present therefore there was no public comment

Approval of Minutes

Kim moved to approve the minutes for September 18, 2019 and October 16, 2019. Dianne seconded. The motion passed unanimously.

Finances

Leon asked what the three star symbols (***) mean on the financial reports. Denise said those are auto generated by the accounting software, Black Mountain when the percentages are very disproportionate. The income exceeded the estimate by too high a percentage so the software inserts ***.

Leon moved to approve the financial reports and Kim seconded the motion. The motion passed unanimously.

New Business

Health Insurance plan discontinued. New plan must be chosen.

Kim moved to accept Denise's recommendation to change to Montana Health Co-op Connected Care Gold. Caitlin seconded the motion. The motion passed unanimously.

Ongoing & Unfinished Business

Strategic Plan in Action: Building decisions

Victoria, Leon and Denise looked at the Old Feed Mill. It is a complete tear down. The Stevensville Community Foundation/Center is also interested in the Old Feed Mill location on Main Street. The Board thinks we should have a meeting about partnering with them to purchase, build, and share a building. The Foundation should be invited also. It should be done soon. Victoria offered to contact Bob Thomas about his availability. Victoria will check on the cost of an initial meeting with Dan Seamons.

Denise pointed out that the Library only had budgeted \$300 for legal and \$259.86 was what was left. She pointed out that the line will be overspent if an attorney needs to be engaged.

Dianne moves to accept the total estimated renovation of the Makerspace of \$25,351.41 from BKB Construction Inc., which includes usb/power outlets. Kim seconded the motion. The motion passed unanimously.

Public Comment

No public arrived therefore there was no public comment

Board/Director Announcements & Comments

There were no board or director announcements.

Adjournment

Dianne motioned to adjourn. Kim seconded. The motion passed unanimously and the meeting adjourned.

Minutes by Caitlin Dunn and Denise E. Ard.