

NORTH VALLEY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING AGENDA
JUNE 27, 2013 3:30 P.M.

CALL TO ORDER AT 3:30 P.M.
APPROVAL OF AGENDA

NEW BUSINESS

1. FY13-14 BUDGET
2. OTHER BUSINESS

NEXT BOARD MEETING: JULY 17, 2013 3:30 P.M.

North Valley Public Library
Board of Trustees
Special Budget Meeting
Minutes
June 27, 2013

Members Present:

David Anderson, Trustee
Joanne Charbonneau, Trustee
John Conlan, Chair
Desiree Dramstad, Director
Ed Harrison, Trustee
Toba M. Winston, Trustee

John Conlan called the meeting to order at 3:31 pm. We have a quorum.

Agenda was approved with the addition of the signature card under new business.

Desiree presented the Board with three options for the FY budget giving us different hours for the two positions: the Tech Position and the Program Coordinator. She also said one change was the 1% increase in the Retirement MRPA.

Joanne Charbonneau made a motion to accept Option 2; it was seconded by John. Discussion involved whether to increase the Program Coordinator hours to 32 and 40 during the summer now. Joanne thought it was premature given that we were about to embark on Strategic Planning and would like input first from all the stakeholders concerning priorities in terms of programming: more adult, more teens? Trustees agreed it would be good to have a strategic plan in place to help us form the most rational decisions with input, but that all of us were in agreement that programming and services are essential for our library so that we could fund the position now and later add new duties and new Job Description as we prioritize them. After that discussion, Joanne withdrew the motion for Option 2.

David Anderson made a motion to approve Option 1: 40 hours for the summer and 32 hours for the Program Coordinator as well as the 20 hours for the Tech position. Ed seconded it. Joanne requested a friendly amendment that the Program Coordinator position be expanded with the understanding it came with new duties, responsibilities and ultimately a new Job Description. David accepted. The motion was passed unanimously.

David Anderson then made a motion to increase the collection budget from \$16,000 to \$24,000. Joanne seconded. Motion passed unanimously with the understanding we might have to decrease that line if the anticipated funds did not materialize. Our vote was our commitment as a Board to increasing our collection to better serve our public.

New Business:

John Conlan moved that his name be removed from the signature card and Toba M. Winston's name be added. Seconded by David and unanimously approved by all present.

Action Item: Joanne is to bring the minutes to Farmer's Bank so these changes can be implemented as soon as possible.

Old Business:

1) Joanne is to contact Judith Loring that the Board does not want to formalize an agreement and retainer at this time, but would like to keep open the possibility of hiring her for \$75/hour on a need-to-use basis.

2) The Board requested Desiree to contact the fire department and/or health department about the grease spot on our roof caused by the café's exhaust from their kitchen forming on our flat roof. Joanne expressed concern that as summer heat builds, the possibility of a fire could increase. We would like this situation rectified soon.

John moved to adjourn at 5:25 pm. Joanne seconded. No further discussion. Motion carried with all members present approving.

Respectfully submitted,

Joanne Charbonneau, trustee