

NORTH VALLEY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING AGENDA
MAY 15, 2013 3:30 P.M.

CALL TO ORDER AT 3:30 P.M.
APPROVAL OF AGENDA
INTRODUCTION OF GUESTS
APPROVAL OF MINUTES FROM APRIL 16, 2013
FINANCIAL REPORTS
REPORT FROM FRIENDS OF THE LIBRARY

OLD BUSINESS

1. STORYLINE UPDATE
2. CHILD SAFETY POLICY
3. ATTORNEY
4. BOARD PROCEDURES / PROTOCOL
5. FY13-14 PLANNING

NEW BUSINESS

1. OTHER BUSINESS
2. DIRECTOR'S REPORT

NEXT BOARD MEETING: JUNE 19, 2013 3:30 P.M.

NORTH VALLEY PUBLIC LIBRARY
DRAFT MEETING MEETINGS
BOARD OF TRUSTEES MEETING
MAY 15, 2013

ATTENDANCE:

David Anderson - Trustee
Joanne Charbonneau - Trustee
John Conlan - Trustee
Desiree Dramstad - Library Director
Kim Gibbs - Library Assistant, Storyline Program
Ed Harrison - Trustee
Amy Ling - Library Assistant
Toba Winston - Trustee

CALL TO ORDER. The meeting was called to order by John at 3:30 P.M.

APPROVAL OF AGENDA. The agenda was approved with the addition of three agenda items:

- Employee Grievance.
- BTOP update
- Enter into Closed Session no later than 5:30 P.M.

MOTION to approve the agenda as revised and to discuss the setting of a Grievance hearing date immediately after the agenda has been approved.

MEETING was closed at 3:45 P.M. to the public to discuss the date and time of Employee Grievance.

Meeting was declared open to the public at 3:55 P.M.

APPROVAL OF MINUTES FROM APRIL 6, 2013. MOTION was made to approve the minutes as presented. Motion was passed unanimously.

FINANCIAL REPORTS. Desiree reviewed the financial reports. MOTION was made to approve the financial reports as presented. Motion carried unanimously.

REPORT FROM THE FRIENDS. Beverly did not attend the meeting and there was not a report given.

OLD BUSINESS:

1. STORYLINE UPDATE. Kim reported on the progress of the program and detailed her time spent with the daycare children. Typically her sessions with the children include story, song, and movement. Kim displayed her costume and treasure chest and there was an offer from Ed to build a chest in the future for the program.

2. CHILD SAFETY POLICY. MOTION was made by John and seconded by David to approve the Policy as revised. Motion was passed unanimously. There is a revised and edited official copy with Desiree for future reference.
3. ATTORNEY. The item was referred to a future meeting. All board members have a letter from Judith Loring detailing possible work arrangements with the Library.
4. BOARD PROCEDURES/PROTOCOL. Item was referred to the next meeting when there is a full board.
5. FY13-14 PLANNING. Desiree presented and described various options concerning staffing and hours(see presented packet) . The goal is to have Board approval of the budget by July 2013. The budget will be discussed again on June 20 and June 27, 2013.

OTHER BUSINESS.

1. John will be moving and notified the Board that is he will inform the Director and Board of the date soon.
2. BTOP UPDATE. Desiree reported that she has learned that BTOP funding for the Technology Training Specialist position will run out in May. The board decided to continue to fund the position through June from the library budget.
3. DIRECTOR'S REPORT. Complete text is in meeting packet, summary is noted below
 - The Storyline program is in operation and Ki is reading stories to 64 children. Grants are being pursued for the program
 - Attended training on the new interlibrary loan platform.
 - Attended a teleconference for the Statistics Task Force.
 - Attended Montana Shared catalog/partners spring meeting in Miles City.
 - Attended NVPL foundation meeting on May 8, 2013 and will assist with providing information for the brochure.
 - Delivered more baby packets to Marcus Daly Hospital
 - Will be meeting with Colleen Meyer at St. Mary, Mission concerning the Montana Memory Project
 - Desiree and Ed will attend the Tamarack Federation Meeting , May 17-18
 - Desiree and Caitlin are planning for the Creamery Picnic.

MEETING WAS CLOSED TO THE BOARD AT 5:30 P.M.

MEETING ADJOURNED AT 5:55 P.M.

THE NEXT REGULARLY SCHEDULED MEETING OF THE NVPL BOARD OF TRUSTEES WILL BE JUNE 19, 2013, IN THE COMMUNITY ROOM OF THE LIBRARY.

