



Agenda
Public Hearing
Special Board of Trustees Meeting
Thursday, September 3, 2020 at 3pm

Agenda

Call to Order/Roll Call

3:00 Public Hearing – Permissive Medical Levy – Any taxpayer or resident of the Library District may appear for or against any part of the budget.

3:15 Public Hearing – Final Budget – Any taxpayer or resident of the Library District may appear for or against any part of the budget.

Resolutions adopting medical levy & budget

Adjournment

ONLINE via Zoom

Taxpayers may join my phone by calling in or use a Wi-Fi capable device to join.

Join Zoom Meeting

<https://mt-gov.zoom.us/j/96276704289>

Meeting ID: 962 7670 4289

Dial by Telephone

+1 646 558 8656 or +1 406 444 9999

Meeting ID: 962 7670 4289

Find your local number: <https://mt-gov.zoom.us/u/a9Si4pSM>

North Valley Public Library

208 Main Street, Stevensville, MT 59870

Public Hearings of Permissive Medical Levy and Fiscal Year Library Budget 20-21 Special Board of Trustees Minutes followed hearings.

September 3, 2020

CALL TO ORDER/ROLL CALL OF PERMISSIVE MEDICAL LEVY HEARING

The hearing was called to order at order at 3 pm

BOARD MEMBERS PRESENT

Leon Theroux
Dianne Snedigar
Kim Tiplady
Caitlin Dunn, Vice Chair
Victoria Howell, Chair

HOST Tracy Cook, State Library

STAFF PRESENT Denise Ard, Director

PUBLIC COMMENT The Chair asked if any public was in attendance and for public comment. The board waited for public to attend and public comment for 14 minutes. No public arrived so there was no public comment. The Chair concluded the public hearing for the permissive medical levy at 3:14

CALL TO ORDER/ROLL CALL OF BUDGET HEARING

The hearing was called to order at order at 3:15 pm

BOARD MEMBERS PRESENT

Leon Theroux
Dianne Snedigar
Kim Tiplady
Caitlin Dunn, Vice Chair
Victoria Howell, Chair

HOST Tracy Cook, State Library

STAFF PRESENT Denise Ard, Director

PUBLIC COMMENT The Chair asked if any public was in attendance and for public comment. The chair asked if any public would like to comment. Tracy said no one has joined the meeting. The board waited for public to attend and to hear public comment. No public arrived. The chair concluded the public hearing at 3:20.

CALL TO ORDER/ROLL CALL SPECIAL BOARD MEETING ON BUDGETS

The meeting was called to order at order at 3:20pm

BOARD MEMBERS PRESENT

Leon Theroux
Dianne Snedigar
Kim Tiplady

Caitlin Dunn, Vice Chair
Victoria Howell, Chair

HOST Tracy Cook, State Library

STAFF PRESENT Denise Ard, Director

The Chair said they needed to approve the budgets. The Chair read Resolution No. 2020-09-1

PERMISSIVE MEDICAL LEVY FYE 2021

Whereas, the North Valley Public Library Board of Trustees met in a public hearing on September 3, 2020, on the proposed Permissive Medical Levy for health care premium increases for Fiscal Year 2021 as required by MCA 2-9-212;

Now Be It Therefore Resolved, in accordance with the MCA 2-9-212, the Board of the North Valley Library District, Ravalli County, Montana approves and adopts a permissive medical levy for health care premium increases for a total generated tax revenue of \$3,866 (0.19 mills).

Dianne made a motion to approve. Leon seconded the motion. The motion passed unanimously and the resolution was adopted.

The Chair then read Resolution No. 2020-09-2

BUDGET ADOPTION FYE 2021

Whereas, the North Valley Public Library Board of Trustees met in a public hearing on September 3, 2020 on the proposed 2020-2021 North Valley Public Library District Budget as required by MCA 7-6-4030;

Now Be It Therefore Resolved, in accordance with the MCA 7-6-4030, the Board of the North Valley Library District, Ravalli County, Montana approves and adopts the final library district budget.

Caitlin made a motion to approve. Kim seconded the motion. The motion passed unanimously and the resolution was adopted.

The business of the meeting being concluded, Caitlin motioned to adjourn Kim seconded.

**North Valley Public Library
Resolution No. 2020-09-2**

BUDGET ADOPTION FYE 2021

Whereas, the North Valley Public Library Board of Trustees met in a public hearing on September 3, 2020 on the proposed 2020-2021 North Valley Public Library District Budget as required by MCA 7-6-4030;

Now Be It Therefore Resolved, in accordance with the MCA 7-6-4030, the Board of the North Valley Library District, Ravalli County, Montana approves and adopts the final library district budget.

Adopted this 3rd day of September, 2020
NORTH VALLEY PUBLIC LIBRARY
BOARD OF TRUSTEES

By: _____

Chairman

ATTEST

By: _____

Vice Chair

**North Valley Public Library
Resolution No. 2020-09-1**

PERMISSIVE MEDICAL LEVY FYE 2021

Whereas, the North Valley Public Library Board of Trustees met in a public hearing on September 3, 2020, on the proposed Permissive Medical Levy for health care premium increases for Fiscal Year 2021 as required by MCA 2-9-212;

Now Be It Therefore Resolved, in accordance with the MCA 2-9-212, the Board of the North Valley Library District, Ravalli County, Montana approves and adopts a permissive medical levy for health care premium increases for a total generated tax revenue of \$3,866 (0.19 mills).

Adopted this 3rd day of September, 2020

NORTH VALLEY PUBLIC LIBRARY
BOARD OF TRUSTEES

By: _____

Chairman

ATTEST

By: _____

Vice Chair

CASH AVAILABLE, REVENUES, & OTHER FINANCING SOURCES

	AMOUNT
<u>1</u> Cash Balance in County fund as of June 30th	-
<u>2</u> Cash Balance all accounts held outside the County as of June 30th	205,706.00
<u>3</u> Outstanding warrants (checks) as of June 30th	6,907.42
<u>4</u> Cash Available as of July 1st ($4 = (1 + 2) - 3$)	198,798.58

	AMOUNT
<u>5</u> Tax Revenue (BARS Act: 311000)	341,462.00
<u>6</u> NON-TAX REVENUES & OTHER FINANCING SOURCES	
Special Assessments	
License & Permits	
Intergovernmental	
Federal grants (specify below)	
Erate reimbursement (BARS Act:332002)	5,544.00
State grants (specify below)	
Tamarack Federation (BARS Act: 334101)	3,364.07
State shared revenues (specify below)	
State entitlement (BARS Act: 335230)	26,736.12
State aid (BARS Act: 334100)	3,708.00
Charges for Services	
Lost/Damaged itmes (BARS Act: 346070)	300.00
Overdue Fines (BARS Act: 346071)	50.00
Photocopies (BARS Act: 346072)	1,900.00
Sales of Books & AV (BARS Act: 346073)	150.00
ILL Fee & ILL Overdue (BARS Act: 346075)	120.00
Nonresident card fee (BARS Act: 346076)	400.00
USB Flash Drive Sales (BARS Act: 346077)	15.00
Miscellaneous	
Contribution & donations (BARS Act: 365000)	1,500.00
NVPL Foundation contribution & donations (365040)	2,810.63
Investment earnings (BARS Act: 371000)	20.00
Other Financing Sources	
<i>(do not use to budget cash transfers between bank</i>	
Proceeds from long term debt	
Proceeds from sale of capital assets	
<u>7</u> TOTAL TAX/NON-TAX REVENUES & OTHER FINANCING SOURCES:	388,079.82

<u>8</u> Total Resources (Total Resources <i>MUST</i> equal Total Requirements from page 2, 11) ($8 = 4 + 7$)	586,878.40
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APPROPRIATIONS AND CASH RESERVE

9	Expenditures	AMOUNT	Expenditures	AMOUNT
	Personal Services (100)		Fixed Charges (500) Rent & Insurance	
	110-111 Salaries/Wages -	220,178.75	510 Officers Liability Insurance	
	130 FICA, SS, Medicare	15,405.00	511 Insurance Property	
	131 MPERA (Retirement)	13,848.00	512 Liability/Property	7,868.95
	133 - Workers comp	1,082.00	595 Election costs	11,830.00
	135 - Health Insurance	5,614.10		
	141 - Unemployment Insurance	303.00	Other (specify)	
	Supplies (200)		Debt Service (600)	
	200 - Office & Lib Supplies & Equipment	6,000.00	610 - Principal payments	4,506.64
	220 - Bldg Supplies & Equipment	4,031.00	620 - Interest payments	670.00
	261 - Software & Application Fees	3,000.00	Mortgage extra	
	262 -Computer Equipment	2,000.00		
	272-277 Collections (Books DVD etc.)	35,000.00		
	271 - Periodicals	2,000.00		
	278 Electronic materials	3,378.00		
	Purchased Services (300)		Other (800)	
	311 - Telecommunications	13,638.00	Transfers to other funds	
			820 -Transfer to Depreciation	
	313 - OneCallNow Automated calling	305.90		
	315 - Courier Service	3,100.00		
	316 - Postage & Shipping	265.00		
	317 - ILL Postage & Shipping	900.00		
	331 Adult programs & events	1,875.00		
	Youth Adult program & events	2,300.00		
	336 - PR, Advertising, Legal & Job notices	400.00		
	341 -Electricity and/or natural gas	6,500.00		
	342 - Water/Sewer	1,004.00		
	344 - Garbage	504.00		
	350 - Accounting & auditing	6,500.00		
	352 - IT Contract Services	5,000.00		
	355 - Contract Services Other	0.00		
	356 - Legal	150.00		
	357 - Black Mountain	1,806.00		
	363 - Equipment (Photocopier)	16,000.00		
	364 - Janitorial/Cleaning Service	9,000.00		
	365 - Bld Improvement, Repair & Maintenance (Plumber, Electrician etc.)	23,540.00		
	370 - Travel	1,000.00		
	380 - Professional development - Tuition/registration costs	300.00		
	381 - Membership fees	555.00		
	391 - Montana Library2Go	2,700.00		
	392 - Montana Shared Catalog	4,600.00		
	393 - OCLC	1,500.00		
			TOTAL APPROPRIATIONS (EXPENDITURES):	
			<i>(The total actual expenditures for the period stated shall not in any event exceed the total budgeted appropriations, unless a budget amendment in accordance with 7-6-4006, MCA has</i>	440,158.34
	Cash Reserve			
	Criteria - If fund is budgeted to receive tax revenue in the fiscal year, the budgeted cash reserve amount cannot exceed 1/3 of appropriations. The cash reserve amount cannot be a negative amount. (= a reserve to meet expenditures made from the fund during the months of July to November of the next fiscal year)			146,719.45
10				
	Total Requirements (Total Requirements <i>MUST</i> equal Total Resources from page 1, 8) (<u>11</u> = <u>9</u> + <u>10</u>)			586,877.79
11				

