

**NORTH VALLEY  
PUBLIC LIBRARY**

**PUBLIC NOTICE:**

**Board of Trustees Meeting**

Wednesday, November 14, 2018 at 3 p.m. in the Library

**Meetings are open to the public.**

- Call to Order/Roll Call
- Public Comment
- Guests
- Approval of Minutes
- Finances
  - ❖ Statement of Revenue – Budget vs. Actual
  - ❖ Statement of Expenditure – Budget vs. Actual
  - ❖ Cash Report
- New Business
  - ❖ 2018 Annual Statistics for the State Library – Review/Questions and/or Discussion
  - ❖ Scharyn wants to volunteer to paint library shelves with low odor paint if she can get a paint donation.
  - ❖ Idea of Rancho Del Rio Commercial Building as NVPL
  - ❖ Schedule of Board meetings
- Ongoing & Unfinished Business
  - ❖ Strategic Planning – Going forward after the Community Listening Sessions
  - ❖ Donor Tree
  - ❖ Director Evaluation
- Public Comment
- Board/Director Announcements & Comments
- Adjournment

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208 Main St., Stevensville, MT 59870, 406-777-5061

[northvalleylibrary.org](http://northvalleylibrary.org)

Monday – Friday 10 a.m. to 7 p.m.

Saturday 10 a.m. to 5 p.m.

North Valley Public Library Board of Trustees Minutes  
Wednesday, November 14, 2018, 3:00 p.m.  
North Valley Library Montana Room

Victoria Howell, Board Chairman  
Kim Tiplady, Board Member  
Leon Theroux, Board Member  
Caitlin Dunn, Board Member  
Denise Ard, Library Director

Victoria called the meeting to order at 3:00 p.m. Dianne Snediger was absent. There were no guests and no public comment.

Approval of minutes: Kim motioned to accept the September minutes, Caitlin seconded. The minutes were approved unanimously.

Financial Report: Caitlin motioned to accept the Statement of Finances. Kim seconded. The statement passed unanimously.

New Business: 2018 Annual Statistics for the State Library. The board reviewed the annual NVPL statistics. The director said that staff extended time on computers for patrons, which does not reflect in usage statistics.

Painting the shelves: Employee Scharyn Way proposed painting the book shelves. This discussion was postponed until January.

Idea of the Rancho Del Rio Building as a possible new library: The positives is that it is a newer building on Main Street with more parking and it is beautiful and available. However, it is not large enough so an upper floor would need to be added. This would be expensive, on top of the expensive building price. NVPL's reserve funds are depleted from renovations. There are a lot of complications, even aside from organizing a capital fund campaign, with the cost of ongoing operations and debt service for the new building. There may be possibilities of government and facilities grants, in addition to low interest loans available. The reality is the library budget does not grow much each year. The Foundation is not ready to do a capital campaign. A big question is population growth of the district tax base. Denise and Victoria will meet with Julie Foster from the Economic Development Authority to explore ideas on funding for a new building or for future renovation of the Rasmussen building. Further discussion tabled until January.

December board meeting: Caitlin motioned to forego a December board meeting, Kim seconded. Victoria, Kim and Caitlin voted in favor on the motion, 1 vote, Leon, opposed. Leon would like a set schedule for meetings for the entire year.

Strategic planning: The community listening sessions had a lot of good public input about the town. Lauren McMullen, the facilitator from the State Library, added some suggestions based on the session.

- Work together
- Library as facilitator
- Use of all ages
- Foster trust
- Tax base expansion
- Community needs to come together as an “us.”
- More entrepreneurship
- Training and re-training

Victoria will send a follow up thank you email to the public that attended. Donna Bainbridge has a list of attendees.

Denise and Victoria will flesh out what the library can do based on community input and put suggestions into goals. They will look again at the Bitterroot Library’s strategic plan. Denise will also send a thank you card to Lauren for facilitating our listening session.

The Library Foundation decided not to put a mailing out to public and will do an insert in the “mailman” flyer. The new Foundation president is Amy Knight and takes over as president in January. Amy Horlacher is secretary and Pam Hawkins is treasurer. Donna will stay on foundation and help with grants and fundraising. The Memorandum of Understanding was passed out to the Foundation members.

Donor Tree: Amy Knight in charge of the Donor Tree project. The board mentioned incorporating local artists and high school students to help. Kim Tiplady suggested having high school shop kids help. Denise will pass on the suggestion to Amy.

Kim motioned to adjourn the meeting. Meeting adjourned at 5:18 p.m.

Minutes by Pam Morris.