







North Valley Public Library Board of Trustees Meeting

Wednesday, August 12, 2015

3:00 p.m. Library's Community Meeting Room

- Call to Order/Roll Call
- Public Comment
- Guests
 -  Friends of the Library report – Beverly Helrich
- Approval of Minutes:
 -  June 10 (Regular), July 8 (Regular), and July 20 (Special)
- Finances
 -  Cash Report
 -  Statement of Expenditure – Budget vs. Actual
 -  Statement of Revenue – Budget vs. Actual
- Director's Report
- New Business
 -  Date of board meetings
- Unfinished Business
 -  Building Renovations & Improvements
- Adjournment

North Valley Public Library Board of Trustees Minutes

FINAL & APPROVED

Wednesday, Aug 12, 2015
3:00 p.m. Library Community Room

Attending:

Joanne Charbonneau, Board chairperson (via Skype)

Alan Sponberg, Board member

Victoria Howell, Board member

Toba Winston, Board member

Denise Ard, Library Director

Bev Heinrich, Friends of the Library

Guest: Leon Theroux

Guest: Colleen Miller

Meeting called to order at 3:02.

No Public Comment:

Friend's Report: The book sale during the Creamery Picnic went very well with a lot of titles sold. In September the Friends will have their annual picnic and somewhere in the middle of October, a wine and beer tasting for Oktoberfest. Since they will need both the community room and the library for the wine and beer tasting, the final date will depend on when the asbestos abatement and ceiling are finished. A wine/beer permit is necessary if tickets will be sold for the event. Victoria will talk to Bev about organizing one in order to maximize profits.

Approval of Minutes: Joanne moved to approve the June minutes, Alan seconded. There were no comments and they passed unanimously. Joanne moved to approve the July 20th special meeting minutes and Alan seconded. They were unanimously approved. Joanne moved to approve the July 8th board minutes, Alan seconded and they were unanimously approved.

Financial Report: Joanne moved to approve financial report as Denise presented it, Toba seconded. The report was unanimously approved.

Director's Report: Joanne asked for comments. There were none.

New Business: The board decided board meetings would remain the second Wednesday of every month but the issue will be revisited when there are new board members.

Unfinished Business: Denise presented a graph representing the current building projects. Colleen will work with Keith Craft at Caribou Electric to do electrical/lighting work.

Denise explained that after the asbestos is removed from each room, an air clean check must be done. She suggested getting the children's room and meeting room done at the same time in order to save money, keeping the cost to just two air clean checks.

Colleen will look into an additional discount for insulation and lighting at Home Depot. She suggested ordering lights in bulk, instead of per room, to save money. Storage may be an issue.

The initial \$20,000 ceiling the board set to spend on the renovation will need to be raised. The current estimate is now is \$58,626 for the projects in the circulation area, children's room and community room which include removal of asbestos, replace ceiling grids, insulation, replace lighting and carpeting in the children's room and the circulation area. This figure does not include the stacks part in the Rasmussen Building or any other improvements in that area of the building. Colleen is working for \$20.00 an hour. Joanne motioned to approve an expanded \$60,000 number for the project, Toba seconded. It passed unanimously.

Colleen said we would be adding dimmers to the lighting in the community room. Denise sent in a request to Farmer's State Bank for a donation towards some of the costs of the asbestos removal. Colleen mentioned Home Depot offers grants too. The board agreed to go forward with the project in the circulation area, children's room and community room.

The library will move forward with getting estimates for renovation of the Rasmussen building which will be for shelves, lights, carpet and supports under the floor and then write a Northwestern Community grant for that project which will also allow handicapped patrons access where they currently cannot access the stacks.

The Stevi Café has put flashing up to stop the leaking grease in the community room. Colleen will check on it periodically to see if the leaking stops for good.

The landscaping for the back of the library is postponed. Toba suggested flowers in pots could be added to the flower bed in front of the community room. Planting cannot be done there until the dirt is removed and a leak proof liner is put in because the water is seeping through the wall and ruining the integrity of the wall. Victoria will ask around to see if someone can fix the leaking for good.

Toba would like board members to think of a person to take her place on the board. They will work on that.

Meeting adjourned at 4:23.

Minutes by Pam Morris