

NORTH VALLEY PUBLIC LIBRARY

Board of Trustees Meeting

Wednesday, February 10, 2016

3:00 p.m. Montana Room

- Call to Order/Roll Call
- Public Comment
- Guests & Reports
 - ✚ Friends of the Library report – Beverly Helrich
 - ✚ Foundation report – Donna Bainbridge
- Approval of Minutes
 - ✚ January 13, 2016
- Finances
 - ✚ Statement of Revenue – Budget vs. Actual
 - ✚ Statement of Expenditure – Budget vs. Actual
 - ✚ Cash Report
- Old Business
 - ✚ Strategic Planning/Survey
- New Business
 - ✚ Workers' Comp Insurance and Volunteers
 - ✚ New Trustee
- Adjournment

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northvalleylibrary.org

Monday – Friday 10 a.m. to 7 p.m.

Saturday 10 a.m. to 5 p.m.

North Valley Public Library Board of Trustees Meeting
Wednesday, February 10, 2016
3:00 p.m. in the NVPL Montana Room
Approved March 9, 2016

Attending:

Joanne Charbonneau, Board chairperson
Patricia Meakin, Board Member
Meghan Hanson, Board Member
Victoria Howell, Board Member
Denise Ard, Library Director
Leon Theroux, Guest
Beverly Heinrich, Guest

Joanne called the meeting to order at 3:00 p.m. There was no public comment.

Due to Meghan leaving early, the agenda was rearranged.

Old Business: The board discussed the Strategic Planning Survey. Joanne will get the survey to the food bank for people to fill out while waiting for their boxes. Surveys will be dropped off at the senior center and Mary will get them to the schools. Joanne will tally the Food Pantry surveys. Patricia will tally the rest of the paper surveys. Joanne moved to put out a planning survey to the public, Patricia seconded. The motion passed unanimously.

Joanne made a motion to place the survey in the Bitterroot Star as an insert for papers delivered inside Stevensville city limits. Meghan seconded. The motion passed. Inserts will also be put in copies of the Bitterroot Star that are on the racks at Super One Foods. The total number of surveys printed for inserts will be 1,250. Friends of the Library will pay for the cost. Victoria needs the inserts by next Tuesday at 9:00 to get them in the Star.

New Business: Michael Higgins resigned as trustee so there is an opening for a new trustee on the board. A prospective trustee will be interviewed during the March board meeting. There was discussion about the interview questions. Joanne wants a set of questions that are consistent for every interview.

The board will make a recommendation to the county for a new trustee and the county usually appoints that person. The interim trustee still has to run in an election unless the position is uncontested. Joanne moved to approve the list of interview question. Victoria seconded. The motion passed unanimously.

Workers compensation coverage for volunteers: The Board wanted NVPL volunteers sign up with RSVP for medical and liability coverage so they could save money on Workers Compensation premiums for volunteer. However, the Montana State Fund said since the library had the elected volunteer coverage they were required to carry workman's comp for all volunteers whether or not they were covered by RSVP. There was a question on what our liability insurance coverage. Denise said she would get more information.

Friends Report: The Chocolates and Authors party is March 11, from 4:00-8:00 p.m. The theme this year is Heritage in conjunction with Founder's Day Anniversary in Stevensville. Bev asked for permission to close the library early on that day. Joanne made a motion to close the library at 12 p.m. Patricia seconded. Motion passed unanimously.

Foundation report: Donna Bainbridge is moving forward with grants.

Approval of minutes: After two changes, Patricia moved to approve the minutes and Joanne second. Minutes were approved.

Financial Report: The budget is on track with the Mill levies. Joanne moved to accept the report. Patricia seconded. Approval was unanimous.

Meeting adjourned at 4:03 p.m.

Minutes by Pam Morris