

# **NOTICE OF PUBLIC HEARINGS**

WEDNESDAY, SEPTEMBER 6, 2023

# NOTICE OF PUBLIC HEARING LIBRARY BUDGET ADOPTION FYE 2024

North Valley Public Library District Board of Trustees completed the final budget for fiscal year July 1, 2023 -June 30, 2024 at the August 16, 2023 board meeting. The Board will hold a public hearing on the final budget on Wednesday, September 6, 2023, at 3:15 PM, at which time the Board will take comment, then adopt the final budget. Any taxpayer or resident of the Library District may appear for or against any part of the budget. This public hearing will be held in the Library Community Room at 208 Main St., Stevensville. A copy of the budget is available at the Library. If you have any questions, please feel free to call the Library Director Denise Ard at 777-5061.

# NOTICE OF PUBLIC HEARING

## FOR PERMISSIVE MEDICAL LEVY

North Valley Public Library District Board of Trustees will hold a public hearing on Wednesday, September 6, 2023 at 3PM in the Library Community Room at 208 Main St., Stevensville. The purpose of this hearing is to take public comment and pass a Resolution regarding the proposed permissive medical levy for health care premium increases for Fiscal Year ending June 30, 2024. If you have any questions, please feel free to call the Library Director Denise Ard at 777-5061.

# Minutes North Valley Public Library Board of Trustees Public Hearings on Permissive Medical Levy and Fiscal Year Library Budget 23-24

208 Main Street, Stevensville, MT 59870 September 6, 2023

CALL TO ORDER/ROLL CALL The meeting was called to order at 3pm

#### **BOARD MEMBERS PRESENT**

Dianne Snedigar, Chair Victoria Howell, Vice Chair Margy Gilbertson BOARD MEMBERS ABSENT Kim Tiplady and Caitlin Dunn, Secretary STAFF PRESENT Denise Ard, Director

#### PUBLIC COMMENT ON PERMISSIVE MEDICAL LEVY at 3pm

There was no public present and none arrived. The board waited until 3:15.

#### PUBLIC COMMENT ON LIBRARY BUDGET at 3:15 pm

There was no public present and none arrived. The board waited until 3:30.

# ADOPTION AND RESOLUTION OF PERMISSIVE MEDICAL LEVY FYE 2024 and ADOPTION AND RESOLUTION OF BUDGET FYE 2024

Victoria made a motion to adopt and pass the resolutions for both the permissive medical levy FYE 2024 and budget FY 2024. Margy seconded the motion. There was no further discussion. The motion passed unanimously.

#### ADJOURNMENT

Meeting was adjourned at 3:34.



## North Valley Public Library Resolution No. 2023-09-6.1

#### **BUDGET ADOPTION FYE 2024**

Whereas, the North Valley Public Library Board of Trustees met in a public hearing on September 6, 2023 on the proposed 2023-2024 North Valley Public Library District Budget as required by MCA 7-6-4030;

**Now Be It Therefore Resolved,** in accordance with the MCA 7-6-4030, the Board of the North Valley Library District, Ravalli County, Montana approves and adopts the final library district budget.

Adopted this 6th day of September, 2023 NORTH VALLEY PUBLIC LIBRARY BOARD OF TRUSTEES

ATTESTED BY:

Utane Bredigar Chair

Vice Chair



## North Valley Public Library Resolution No. 2023-09-6.2

#### PERMISSIVE MEDICAL LEVY FYE 2024

Whereas, the North Valley Public Library Board of Trustees met in a public hearing on September 6, 2023, on the proposed Permissive Medical Levy for health care premium increases for Fiscal Year Ending 2024 as required by MCA 2-9-212;

**Now Be It Therefore Resolved,** in accordance with the MCA 2-9-212, the Board of the North Valley Library District, Ravalli County, Montana approves and adopts a permissive medical levy for health care premium increases for .29 Mills for a total generated tax revenue of \$10,078.

Adopted this 6<sup>th</sup> day of September, 2023 NORTH VALLEY PUBLIC LIBRARY BOARD OF TRUSTEES

ATTESTED BY:

Maine Prediger Chair

Maton Hould

Vice Chair

208 Main St., Stevensville, MT 59870, 406-777-5061 <u>northvalleylibrary.org</u> Monday – Friday 10 a.m. to 7 p.m. Saturday 10 a.m. to 5 p.m.

	AMOUNT
-	
Cash Balance in County fund as of June 30th	w
Cash Balance outside the County as of June 30th. In General Fund (Cash Report as of 6/30) minus register (\$25)	243,731.22
Outstanding warrants (checks) as of June 30th	7,628.96
Cash Available as of July 1st $( \underline{4} = (\underline{1} + \underline{2}) - \underline{3} )$	236,102.26
Revenues	AMOUNT
Tax Revenue (BARS Act: 311000)	406,150.50
NON-TAX REVENUES & OTHER FINANCING SOURCES	
Federal grants (specify below)	E (07.07
Erate reimbursement (BARS Act:332002)	5,627.83
CDBG for ADA portion of PAR BARS: 331010) Town	7,500.00
Tamarack Federation (BARS Act: 334101)	3,333.17
State shared revenues (specify below)	
State entitlement (BARS Act: 335230)	29,052.49
State aid (BARS Act: 334100)	5,411.02
Charges for Services	
Lost/Damaged itmes (BARS Act: 346070)	1,000.00
Overdue Fines (BARS Act: 346071)	400.00
Photocopies (BARS Act: 346072)	2,000.00 300.00
Sales of Books & AV (BARS Act: 346073)	100.00
Miscellaneous	100,00
Contribution & donations (BARS Acct 365000)	4,000.00
Private grants (BARS 365020) PLA/AT&T digital literacy	6,000.00
Private grants (BARS 365020) Farmer's Bank towards PAR	2,500.00
Private grants (BARS 365020) Kyler Fund JUV material	5,000.00
NVPL Foundation contribution & donations (365040)	6,900.00
(Foundation/Rapp & Leffingwell grants \$6,700 staff computers-	+\$200 posters)
Other Financing Sources ( <u>do not use</u> to budget cash transfers between bank	
Proceeds from long term debt	
Proceeds from sale of capital assets	
TOTAL TAX/NON-TAX REVENUES & OTHER	485,275.01
FINANCING SOURCES:	,
Total Resources (Total Resources <u>MUST</u> equal Total	
Requirements from page 2, <u>11</u> )	721,377.27

#### Fund #:\_\_\_\_1000\_\_

Expenditures Personal Services (100)	APPROPRIATIONS AND CASH RESERVE				
Personal Services (100)	AMOUNT	Expenditures	AMOUNT		
		Fixed Charges (500) Rent & Ins			
110-111 Salaries/Wages -	253,000.00	512 Liability/Property	10,149.0		
130 FICA, SS, Medicare	20,000.00	595 Election costs	10,125.0		
131 MPERA (Retirement)	23,000.00	Other (specify)			
133 - Workers comp	1,000.00	Debt Service (600)	-		
135 - Health Insurance	14,000.00	610 - Principal payments	76 124 2		
			26,124.2		
141 - Unemployment Insurance	700.00	620 - Interest payments	752.4		
Supplies (200)	2 000 00				
200 - Office & Lib Supplies & Equipment	2,000.00	Land purchse principal	10,050.0		
220 - Bldg Supplies & Equipment	2,000.00	Land purchse interest	11,050.0		
261 - Software & Application Fees	5,000.00				
262 - Computer Equipment 263 - Computer Equip & Software - <b>Grant</b>	14,000.00				
	5,000.00				
271 - Periodicals	2,020.00				
272-277 Collections (Books DVD etc.)	28,000.00				
Purchased Services (300)					
311 - Telecommunications	7,000.00	Other (800)			
	7,000.00				
313 - OneCallNow Automated calling	60.00	Transfers to other funds			
315 - Courier Service	2,500.00	820 - Transfer to Depreciation	54,769.9		
316 - Postage & Shipping	1,000.00		5 17 051.		
317 - ILL Postage & Shipping	1,000.00				
	1,000.00				
320 - ILL Replacement Copies					
333 Programs & events	2,000.00				
-					
336 - PR, Advertising, Legal & Job notices	400.00				
337 - PR, Advertising -Grant (AT&T/PLA)	1,000.00				
341 -Electricity and/or natural gas	8,000.00		<u>.</u>		
342 - Water/Sewer	1,200.00				
344 - Garbage	700.00				
-			*		
350 - Accounting & auditing	3,300.00				
352 - IT Independent Contractor	8,000.00				
355 - Contract Services other (architect etc)	500.00				
356 - Legal	2,200.00				
357 - Black Mountain	2,835.00				
363 - Equipment (Photocopier)	1,000.00				
364 - Janitorial/Cleaning Service	14,000.00				
365 - Bid Improvement, Repair &					
Maintenance (Plumber, Electrician etc.)	3,000.00				
370 - Travel mileage hotel	3,000.00		<i></i>		
380 - Professional development -	i				
Tuition/registration costs	200.00				
	0.00				
. –	3,300.00				
392 - Montana Shared Catalog	4,965.00				
393 - OCLC	1,530.00	TOTAL ADDRODDIATIONS			
	(	TOTAL APPROPRIATIONS EXPENDITURES):			
	-	nditures for the period stated shall not in			
		total budgeted appropriations, unless a			
1		in accordance with 7-6-4006, MCA has			
	ouuyet amenument	m accordance with 7-0-4000, MCA Has	565,530.5		
	-		1		
	-				
ash Reserve	in the fiscal year, the	budgeted cash reserve amount cannot			
ash Reserve iteria - If fund is budgeted to receive tax revenue					
ash Reserve iteria - If fund is budgeted to receive tax revenue ceed 1/3 of appropriations. The cash reserve amo	ount cannot be a nega	ative amount.			
ash Reserve iteria - If fund is budgeted to receive tax revenue ceed 1/3 of appropriations. The cash reserve am - a reserve to meet expenditures made from the i	ount cannot be a nega	ative amount.	155 046 -		
ash Reserve iteria - If fund is budgeted to receive tax revenue ceed 1/3 of appropriations. The cash reserve amo	ount cannot be a nega	ative amount.	155,846.7		
ash Reserve iteria - If fund is budgeted to receive tax revenue ceed 1/3 of appropriations. The cash reserve am - a reserve to meet expenditures made from the i	ount cannot be a nega	ative amount.	155,846.7		
ash Reserve iteria - If fund is budgeted to receive tax revenue ceed 1/3 of appropriations. The cash reserve am - a reserve to meet expenditures made from the i	ount cannot be a nega fund during the month	ative amount. Ins of July to November of the next fiscal	155,846.7		

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	CASH AVAILABLE, REVENUES, & OTHER FINANCING SOURCES			
			AMOUNT	
1				
2	Cash Balance in Library Depreciaiton fund as of June 30th	\$	81,453.37	
3	Outstanding warrants (checks) as of June 30th	\$	-	
	Cash Available as of July 1st $(\underline{4} = (\underline{1} + \underline{2}) - \underline{3})$	<b>.</b>	01 452 27	
ŧ		\$	81,453.37	
	Revenues		AMOUNT	
5	<b>TRANSER FROM GENERAL FUND</b> Transters in from other <u>funds</u> ( <u>do not use</u> to budget cash transfers between bank accounts)	\$	54,769.92	
	Investment earnings (Interest from CD) Investment earnings (Interest from checking account)	\$ \$	1,087.00 60.00	
	TOTAL REVENUES & OTHER FINANCING SOURCES:		55,916.92	
	TOTAL REVENUES & OTHER FINANCING SOURCES: <u>Total Resources</u> (Total Resources <u>MUST</u> equal Total Requirements from page 2, <u>11</u> )		55,916.92	

#### North Valley Public Library Budget for Fiscal Year ending June 30, 2024 Fund Name: LIBRARY DEPRECIATION RESERVE Fund #: \_\_\_\_4000

	P		P	
ł	Expenditures	AMOUNT	Expenditures	AMOUNT
	Personal Services (100)		Fixed Charges (500) Insurance on trucks, buildings, etc.	
I				
I			Bank/Investment charges	
I	Sumplies (200)		Cooperative contracts/agreements	
I	Supplies (200)	uinmont		
	200 - Office & Lib Supplies & Equipment 220 - Repair & maint. Supplies & Equipment			
	262 - Computer Equipment	x Equipment	Debt Service (600)	
I	202 - Computer Equipment		Debt Service (000)	
I				
I				
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I				
l			Other (800)	
l				
I				
l	Purchased Services (300)			
I	runniscu services (5007			
			Capital Outlay (900)	
l			(expenditures budgeted to capital outlay	
I			MUST meet the local government's	
			capitalization policy.)	
			910 - Land	\$ 100,000.0
			Building (BARS #920)	
		)	Improvement other than building	
			Machinery & equipment (list below)	
			941 - Office Machinery & Equipment	
			942 - Computer Equipment	
		·		
	365 - Building Improvements -			
	Repair & Main.			
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			1007	+ 100 000 7
l			1087	\$ 100,000.0
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	Cash Reserve			
ŀ	Cash Reserve			\$ 37,370.2
1				
1				1
	Total Requirements (Total Require	ements MUST equal To	otal Resources from page 1, 8)	

#### North Valley Public Library Budget for Fiscal Year ending June 30, 2024 Fund Name: PERMISSIVE MEDICAL FOR GROUP BENEFITS Fund #:\_\_\_2372\_\_\_\_\_

	CASH AVAILABLE, REVENUES, & OTHER FINANCING SOURCES		
			AMOUNT
1			
2	Cash Balance held outside the County as of June 30th (Cash report Permissive Medical balance6/20 balance)	\$	869.26
3		\$	
2	Outstanding warrants (checks) as of June 30th		
1	Cash Available as of July 1st ( <u>4</u> = ( <u>1</u> + <u>2</u> ) - <u>3</u> )	\$	869.26
- 1	Revenues		AMOUNT
5	Tax Revenue (BARS Act: 311000)	\$	10,078.00
5			
-			
		-	
		-	
		<u>.</u>	
		-	
		-	
	TOTAL TAX/NON-TAX REVENUES & OTHER FINANCING SOURCES:		10,078.00
		San Alle	
	Total Resources (Total Resources <u>MUST</u> equal Total Requirements from page 2, <u>11</u> )		
	$\left(\underline{B} = \underline{4} + \underline{7}\right)$	1	10,947.26

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#### North Valley Public Library Budget for Fiscal Year ending June 30, 2024 Fund Name: PERMISSIVE MEDICAL FOR GROUP BENEFITS Fund #:\_\_\_2372\_\_\_\_\_

C		APPROPRIATIONS AND	O CASH RESERVE	
9	Expenditures	AMOUNT	Expenditures	AMOUNT
	Personal Services (100)			
1	35 - Health Insurance increase over	\$ 10,947.26		
	base year of 2018			
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	2			
		TOTAL AF	PROPRIATIONS (EXPENDITURES):	
		(The total actual expenditu	res for the period stated shall not in any	
		event exceed the total bu	dgeted appropriations, unless a budget	
1		amendment in accordance	with 7-6-4006, MCA has been passed.)	\$ 10,947.26
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	ash Reserve			
<u>-</u>	THE REAL PARTY OF A DESCRIPTION OF A DESCRIPANCO OF A DESCRIPTION OF A DESCRIPTION OF A DESCRIPTION OF A DES			\$ -
٦				inter-
Ţ	otal Requirements (Total Requirem	nents <u>MUST</u> equal Total Re	esources from page 1, 8)	
L (	$\underline{11} = \underline{9} + \underline{10} )$			\$ 10,947.26