

PUBLIC NOTICE
North Valley Public Library Board of Trustees Meeting

208 Main Street, Stevensville, MT 59870

Wednesday, October 25, 2023, at 3pm

Meetings are open to the public.

Community Room

Agenda

- **CALL TO ORDER/ROLL CALL**
- **PUBLIC COMMENT**¹
- **GUESTS** Colleen Owen, Brownfields Coordinator DEQ, Kate Lucas & Michelle Howard, Adaapta.
- **APPROVAL OF MINUTES**
- **APPROVAL OF FINANCES**
 - ❖ Statement of Revenue – Budget vs. Actual
 - ❖ Statement of Expenditure – Budget vs. Actual
 - ❖ Cash Report
- **ONGOING & UNFINISHED BUSINESS**
 - ❖ Building plans, discussion & decisions
 - Brownfields assistance with current library building
- **NEW BUSINESS**
 - ❖ Annual statistics review
 - ❖ CE for staff – informational item
- **PUBLIC COMMENT**
- **BOARD/DIRECTORS ANNOUNCEMENTS & COMMENTS**
 - ❖ **Next Tamarack meetings:** Spring Retreat & Meeting 2024 will be the last week of April in Polson.
- **ADJOURNMENT**

¹ If you are a member of the public and are unable to attend the Board meetings, the Board would still like to hear from you. Please email the Director at denisea@northvalleylibrary.org or you can email board members directly. A link to Trustee contact information can be found on our website at northvalleylibrary.org/board—information.

MINUTES

North Valley Public Library Board of Trustees Meeting

October 25, 2023

CALL TO ORDER/ROLL CALL Dianne called the meeting to order at 3:03

BOARD MEMBERS PRESENT

Dianne Snedigar, Chair

Victoria Howell, Vice Chair, joined at 3:06

Caitlin Dunn, Secretary

Margy Gilbertson

Kim Tiplady

GUESTS PRESENT Colleen Owen, Brownfields Coordinator DEQ, Kate Lucas & Michelle Howard, Adaapta.

STAFF PRESENT Denise Ard, Director

PUBLIC COMMENT Adappta guests said they provide public relations and community engagement. They said they were hosting the open house to present two local land acquisition choices. The scope of the current work being to help the community decide between two sites considered. They will present a report after the open house based on feedback received. They said they can provide a list of grant funders to help mitigate the cost of a new building. They said they are funded by the EPA. Kate said she was an urban planner.

APPROVAL OF MINUTES Caitlin made a motion to approve the September minutes and Kim seconded. The motion passed unanimously.

FINANCES Kim made a motion to approve the financial reports and Margy seconded. The motion passed unanimously.

ONGOING & UNFINISHED BUSINESS

Building plans, discussions & decisions

- **Brownfields assistance with current library building**

Colleen Owen from the DEQ said phase 1 and phase 2 were complete. Colleen said DEQ can help with abatement but not replacement. She said they could perform abatement on smaller areas that don't need reconstruction, and when the library is ready to move to another location, they could do larger areas if there were funds still available. The board agreed to have the small areas abated. Colleen said it will happen sometime after Christmas. Colleen said there was no expiration of funding, but funding may not be available later. She guessed DEQ may have about 4 years' worth of funding. She said DEQ cannot help with the mold but may be able to help with the dry well that may have had grease dumped in it from the previous Stevi Café. (Denise observed them dumping but can not be certain what they were dumping.)

Kate and Michelle gave an overview of the open house being held at 6pm later that night in the community room. They said there would be stations around the room. Stations would be the following: problems with current building, highlights from the Master Plan Preliminary Architecture Report, Pros & Cons of potential new land sites. Enlargements of ariel views with cut outs of the building to scale that illustrate the land remaining, and design your own library facility on the land indicating where the building, parking and green spaces should be placed on the land. The last station will ask for ideas on what the current site can be used for in the future, after the library vacates. Feedback boxes are at each station.

NEW BUSINESS

Annual Statistics Review

The board reviewed the annual statistics and noted the change in loans, ILL, and other changes. Denise said to ignore the previous 2022 Wi-Fi stats because they were inaccurate due to the old software not being able to count accurately.

PUBLIC COMMENT Michelle Howard asked about fines. Denise responded that many libraries around the country, including NVPL, have removed fines for books and audiovisual materials. She said NVPL still has fines on equipment. She said after an item is long overdue the patron is charged for the cost of the item. Howard mentioned it often takes longer than 28 days to read a book and Caitlin mentioned items can be renewed twice if there are no holds.

BOARD/DIRECTORS ANNOUNCEMENTS & COMMENTS Caitlin and Denise shared what was discussed at the October Tamarack online meeting. Caitlin said the majority of the meeting was libraries sharing their “Joys and Concerns.”. Funding was the concern of many. One item presented by the State Library was that the Montana State Library (MSL) Commission voted to remove a state requirement that directors of a library system serving more than 25,000 residents have a master's degree in library science, the long-established educational standard for the profession. The Commission, ignoring the Task Force’s recommendation to keep the standard, voted 5-2 to strike the requirement that libraries serving a population of over 25,000 employ a director with a Master of Library Science or the equivalent.

ADJOURNMENT

Kim moved to adjourn, and Caitlin seconded. The motion passed unanimously. Adjourned at 4:08

Minutes by Denise Ard and Caitlin Dunn