

PUBLIC NOTICE

North Valley Public Library Board of Trustees SPECIAL Meeting

208 Main Street, Stevensville, MT 59870

Tuesday, March 7, 2023 at 10am-12pm

Meetings are open to the public.

In person in the Community Room AND by Zoom

Agenda

Call to Order/Roll Call

Public Comment¹

Guests: Jacob Wright & Jackie Rudd from MMW Architects and Rob Cullin & Janet Nelson from ReThinking Libraries

Business

Meeting Agenda:

10:00 – 10:05 Introductions

10:05 – 10:15 Recap of previous meeting/ Review Space Needs Analysis as approved by NVPL.

10:15 – 10:35 MMW discusses potential project budget.

10:35 – 11:15 MMW presents (1-2) floor plans that show the overall room sizes, access, and adjacency as expressed from the bubble diagrams and previous meeting. MMW will also present the overall massing of each of the floor plans for reference of scale.

11:15 – 11:45 Discussion related to each of the (1-2) plan schemes and massing.

11:45 – 11:55 MMW and NVPL to discuss the site analysis report as issued to NVPL on 2/3/2023.

11:55 – 12:00 Closing thoughts/ Next Steps/ Questions & Comments/ Meeting Adjourns

Public Comment

Adjournment

To Join by Zoom:

<https://us02web.zoom.us/j/87216623481?pwd=QjdabUNzaHZpUUhPMWgxVHN3VXFaZz09&from=addon>

Meeting ID: 872 1662 3481

Passcode: 842542

One tap mobile

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+1 305 224 1968 US

Meeting ID: 872 1662 3481

¹ If you are a member of the public and are unable to attend the Board meetings, the Board would still like to hear from you. Please email the Director at denisea@northvalleylibrary.org or you can email board members directly. A link to Trustee contact information can be found on our website at <https://www.northvalleylibrary.org/board-information>



MEETING AGENDA – Preliminary Design Meeting

Project Name: North Valley Public Library
Project Number: 22.025

Meeting Date: 3/7/2023
Meeting Location: North Valley Public Library/ Zoom
Notes Prepared: 3/7/2023

Present: MMW: Jacob Wright & Jackie Rudd
ReThinking Libraries: Rob Cullin & Janet Nelson
NVPL Director: Denise Ard
NVPL Board Members: Victoria Howell, Chair of the Board, Caitlin Dunn, Secretary of the Board, Kim Tiplady (via zoom), Board Member, Dianne Snedigar, Vice Chair of the Board.
Foundation Members: Sara Senn, Amy Horlacher, Susan Slemp

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- 11:15 – 11:45 Discussion related to each of the (1-2) plan schemes and massing.
- 11:45 – 11:55 MMW and NVPL to discuss the site analysis report as issued to NVPL on 2/3/2023.
- 11:55 – 12:00 Closing thoughts/ Next Steps/ Questions & Comments/ Meeting Adjourns



MEETING NOTES – Preliminary Design Meeting

Project Name: North Valley Public Library
Project Number: 22.025

Meeting Date: 3/7/2023
Meeting Location: North Valley Public Library/ Zoom
Notes Prepared: 3/8/2023

Present: MMW: Jacob Wright & Jackie Rudd
ReThinking Libraries: Rob Cullin & Janet Nelson (via zoom)
NVPL Director: Denise Ard
NVPL Board Members: Victoria Howell, Chair of the Board; Caitlin Dunn, Secretary of the Board; Kim Tiplady, Board Member; Dianne Snedigar, Vice Chair of the Board.
Foundation Members: Sara Senn

Meeting Notes:

1. MMW conducts introductions and everyone stated their names around the room.
2. The Space Needs chart was shown as a recap of where we are with rooms, spaces, and associated square footages. The Space Needs Analysis currently totals 19,804sf but the Board has approved 19,000sf. MMW will work to get the building down to the approved square footage.
3. Jacob from MMW presented the high-level cost estimate and explained the various compounding multipliers and potential extra costs associated with a non-municipal site location and fire suppression system.
 - a. Everyone agreed that it was a lot of money but also agreed that the square foot numbers seemed reasonable in today's market.
 - b. Jacob gave some comparisons to other more recent projects and the library still came out less per square foot.
 - c. Jacob also explained we would refine the estimate more prior to the final report and review with a couple of the local contractors.
 - d. Many board members expressed concern that it will be a hard sell to the community especially given that both schools will be adding a levy this year.
 - e. Based on the results of the cost estimate conversation it is MMW's understanding that the master plan project budget was acceptable to NVPL.
 - f. Later in the meeting Jacob discussed an alternative approach which would be to contract the design team through the early stages of the project. This would allow for a more developed understanding of the scope of work and project budget prior to bonding.
4. MMW and Board discussed potential contractors that they thought would be interested in the project. The mentioned GC's were Jackson Construction, Schrock, and Quality Construction. NVPL was familiar with all three contractors and thought all could to a good job.
5. Dianne mentioned that she has reached out to (2) local landowners and the school to discuss properties.
 - a. Trying to avoid having to use a realtor.

6. Denise expressed that she highly recommends doing a capital campaign before going out for bond. It's recommended to have a few big donors to get the overall cost down and gives the community assurance that there is buy-in and that they have tried their best to not go out for a large bond, reducing the amount of tax increase on the residents.

a. The Foundation does want to start a background campaign to show the residents the true value that this library will bring to everyone, that it's not just about books.

7. MMW presented the two floor plan layout sketches. Overall, everyone liked the layout of Option B the most but want to move the location of the Makerspace so that it can be rented after hours and still allow the rest of the library to be locked down. They were OK with not having the Makerspace adjacent to the Teen Space.

8. Design comments included:

a. Avoid entry conflicts into the large multi-purpose meeting room so that people aren't entering the space from opposite ends causing disruption to the speaker or having them miss out on the entry experience.

b. Makerspace should have separation from the large multi-purpose room for noise separation and because they will have different programs running in those spaces at the same time.

c. Multipurpose and Maker to have direct access to vestibule and restrooms.

d. Keep stacks perpendicular to exterior glazing so that the sun doesn't damage the book spines.

e. Generally, like the imagery where there is a lot of natural sunlight and feeling of openness, keep the space bright. The dark image of the Jack Russell Memorial Library is not ideal.

f. Like being able to see throughout the library for visual connection and being able to supervise various areas with limited staff. Use glass walls as much as possible.

g. In favor of seating that is for individual use rather than multiple people because it's wasted space and most people don't want to sit next to strangers.

9. Final comments/ discussion about site locations and pros and cons of specific areas.

a. Like idea of land swaps

b. Liked the location at the end of the downtown corridor and near the park/ senior center.