

North Valley Public Library Board of Trustees Meeting at 208 Main Street, Stevensville, MT 59870 on Wed., April 15, 2026 at 3pm

AGENDA

CALL TO ORDER/ROLL CALL

PUBLIC COMMENT

GUESTS

- North Valley Public Library Foundation news, feedback, and comments.

ONGOING & UNFINISHED BUSINESS

- New building plans, discussion & decisions: Regarding purchasing land, Dianne received a call in early 2025 from County Attorney Bill Fulbright. He reviewed MCA 22-1-707 and said the Library Trustees have complete authority to buy land and do not need County approval. He said the library must have a public meeting before doing so. Does the Board require further information?
- Cara from the State Library provided some laws regarding land purchase for county governments and advises that the Board ask the County if they apply to the library.
- Board Bylaws Update. Changes to consider: Add section on closed meetings; update procedure for preliminary budget for review; add section on draft minutes. Attorney/librarian Kris Goss said, "Draft minutes are public documents and may be distributed. These drafts should be marked "Unapproved Draft Minutes - Subject to Revision Prior to Final Approval." This allows the draft to be reviewed by the public with the understanding - based on the disclaimer - that the final version will be available when approved."

APPROVAL OF MINUTES

- Board minutes from 3/18/2026.

FINANCES

- Statement of Revenue
- Statement of Expenditure. Grant line added.
- Cash Report
- Chair compares the monthly bank statement to reconciliation report.
- New Annual Financial Report and NVPL's need for a government CPA.
- Montana Public Employee Retirement Administration (MPERA) Audit.

NEW BUSINESS

- Personnel Policy update. Board to review statement about staff AI usage and vote on adding to the personnel policy.
- AED, Narcan & Stop the Bleed.
- Library Computer Software.
- Review Pocket Emergency guide for accuracy.

BOARD/DIRECTORS ANNOUNCEMENTS & COMMENTS

- Tamarack 2026 April 24 & 25, 2026 – Kate Kowal and Denise attending.
- Denise visiting Dad in Illinois May 23-30.
- Cara Orban from the State Library coming to July 15 board meeting for in-person training. Please see the draft training outline and provide input.

ADJOURNMENT