



NOTICE OF PUBLIC HEARING

WEDNESDAY, AUGUST 20, 2025

NOTICE OF PUBLIC HEARING

FOR PERMISSIVE MEDICAL LEVY

North Valley Public Library District Board of Trustees will hold a public hearing on Wednesday, August 20, 2025, at 3PM in the Library Community Room at 208 Main St., Stevensville. The purpose of this hearing is to take public comment and pass a Resolution regarding the proposed permissive medical levy for health care premium increases for Fiscal Year ending June 30, 2026. If you have any questions, please feel free to call the Library Director Denise Ard at 777-5061.

PUBLIC NOTICE

North Valley Public Library Board of Trustees Meeting

208 Main Street, Stevensville, MT 59870

Wednesday, August 20 at 3pm

Meetings are open to the public.

Join Zoom Meeting

<https://us06web.zoom.us/j/87152080607?pwd=s7Ctba5ljhwdpyrFaG6XpTaGl3f4ru.1>

Meeting ID: 871 5208 0607

Passcode: 673239

Agenda

- **CALL TO ORDER/ROLL CALL**
- **PUBLIC COMMENT¹**
- **GUESTS**
- **APPROVAL OF MINUTES**
 - ❖ Board minutes from 7/16/2025.
- **FINANCES**
 - ❖ Chair compares the monthly bank statement to reconciliation report.
 - ❖ Statement of Revenue -final June, and July
 - ❖ Statement of Expenditure -final June, and July
 - ❖ Cash Report -final June, and July
 - ❖ SB542 mill levy decision.
 - ❖ Budget FY 2025-2026 & Budget Resolutions
- **ONGOING & UNFINISHED BUSINESS**
 - ❖ New building plans, discussion & decisions
 - Board to review floor plan and visuals from Horlacher architect and provide feedback. “Colors and materials are yet to be determined. The images focus on the space and overall massing of the building.”
 - ❖ Current building upkeep
 - ❖ Foundation
- **NEW BUSINESS**
- **BOARD/DIRECTORS ANNOUNCEMENTS & COMMENTS**
 - ❖ Continuing Education for the Board: 3 hours of CE per fiscal year
 - *Upcoming trainings:*
 - Meeting Rooms and the Library as Public Forum
 - Children/Minors in the Library
 - Conducting an Executive Session in a Public Meeting
 - ❖ Tamarack 2026 will take place April 24 & 25, 2026 – Kate said she can attend.
- **ADJOURNMENT**

¹ If you are a member of the public and are unable to attend the Board meetings, the Board would still like to hear from you. Please email the Director at denisea@northvalleylibrary.org or you can email board members directly. A link to Trustee contact information can be found on our website at northvalleylibrary.org/board—information.

MINUTES OF THE NORTH VALLEY PUBLIC LIBRARY BOARD OF TRUSTEES

Wednesday, August 20, 2025, at 3pm

CALL TO ORDER/ROLL CALL Dianne called the meeting to order at 3:01

Board Present: Caitlin Dunn, Margy Gilbertson, Victoria Howell, Dianne Snedigar, Kate Kowal

Board Absent: None

Staff Present: Denise Ard, Library Director.

PUBLIC HEARING Dianne read the public hearing notice, giving time for the public to arrive to comment on the permissive medical levy. There being no public present, the board continued with the meeting, announcing they would interrupt their agenda and take public comment on the permissive medical levy if anyone were late and arrived to comment.

PUBLIC COMMENT No public was present so there was no public comment.

GUESTS None.

APPROVAL OF MINUTES Caitlin made a motion to approve the 7/16/2025 minutes and Kate seconded the motion. The motion passed unanimously.

FINANCES

Chair compares the monthly bank statement to reconciliation report: The Chair examined the monthly statement and reconciliation report and signed off on them.

Financial Reports: Caitlin made a motion to approve the final June 2025 financial reports and the July 2025 reports. Margy seconded the motion. The motion passed unanimously.

SB542 mill levy decision Victoria made a motion to approve Resolution No. 2025-08-20.1 for the North Valley Public Library District of Stevensville, Montana to reaffirm that the library's voted mills shall be tied to dollar amounts per MCA 15-10-420 for the fiscal year 2026 as well as future fiscal years. Kate seconded the motion. The motion passed unanimously.

Budget FY 2025-2026 & Budget Resolutions

The board reviewed the general and library depreciation budgets. They had no further adjustments. Caitlin made a motion to approve Resolution no 2025-08-20.2 to adopt the final library district budget to be sent to Ravalli County. Margy seconded the motion. The motion passed unanimously.

PUBLIC COMMENT No public arrived to comment on the permissive medical levy, so the board continued.

The board reviewed the permissive medical levy budget. Victoria made a motion to adopt Resolution 2025-08-20.3 the approve and adopt a permissive medical levy for health care premium increases for .48 mills for a total generated revenue of \$14,553.00 to be sent to Ravalli County for inclusion in their budget process. Kate seconded the motion. The motion passed unanimously.

ONGOING & UNFINISHED BUSINESS

New building plans, discussion & decisions:

The board reviewed the floor plans & visuals from the Horlacher architect, Tammy Black.

The board were pleased with the cost-saving changes and floor plan. They were happy to read that Tammy said the colors and materials were not determined/finalized because the ones in the visuals were not the ones they would choose.

Comments to pass on to architect:

1. The library's multipurpose meeting room (Community Room) in the library's current building is 1,026SF. In both in MMWs rendering and Tammy Black's rendering the square footage of the community room was diminished. The board did not intend to decrease the size of the Community Room in a new building below the size of the current community room. Please decrease the Work/Staff area to increase the size of the multipurpose meeting room. (The comment was added by the Director after meeting when she noticed the SF was smaller than current community room and checked in with two board members to see if that was also their recollection.)
2. The Foundation needs a storage room with easy access to filing cabinets. The board would like to know where the architect envisions that storage would be located, because the Foundation needs access after-hours.
3. There should not be one large circulation desk. There should be two people at separate desks. Two desks of about 60"x30" would work.
4. Fire protection question. Will not having sprinklers impact insurance? Safety?

Current building upkeep: Nothing new to report.

Foundation: No news on a meeting between the Foundation and the Board. Denise will request picture from Carla of the library board with new member Kate.

NEW BUSINESS No new business.

BOARD/DIRECTORS ANNOUNCEMENTS & COMMENTS

Continuing Education

The board viewed prerecorded training *Meeting Rooms and the Library as Public Forum* presented by Kris Goss and the Montana State Library.

Kris Goss is the Director of Library Learning Hub at Helena College - University of Montana. Kris also serves as an attorney and currently works with the firm of Jackson, Murdo, & Grant, P.C. in Helena. Kris previously worked with the Montana School Boards Association and served as a law clerk in the chambers of the Honorable Sam E. Haddon in the United States District Court for the District of Montana. Prior to law school, Kris worked as the Governor's K-12 Education Policy Advisor and Deputy Communications Director in the administration of Governor Judy Martz.

Kris earned a law degree from the University of Montana School of Law, a Master of Arts in Library and Information Studies from the University of Wisconsin, and a Bachelor of Arts from Carroll College. He serves as the Vice Chair of the Trust for Montana Libraries Board of Directors and serves on the Montana Library Association Intellectual Freedom and Government Affairs Committees.

Kris said patron behavior policies should ensure everyone has access to common areas without disruption Meeting rooms and display cases may not restrict based on viewpoint. Content restrictions are allowed such as restriction for commercial purposes, or to sell goods and services. Avoidance of controversy is not a basis to deny access. A policy can say, "Any damage resulting from use of meeting room will be invoiced to the reserving individual or group with payment due in 30 days." Policies can restrict on what the legislature has deemed obscenity in MCA 45-8-201.

Victoria had to leave at 5pm The training was complete at that point.

The board discussed the training briefly. Caitlin commented that she was against display cases. The board said they would review the Community Room and Bulletin board policies at the next meeting and asked Denise to put on the agenda.

PUBLIC COMMENT No public joined the meeting so there was no public comment.

ADJOURNMENT Meeting adjourned at 5:07.

Minutes by Denise Ard and Catilin Dunn

**North Valley Public Library
Resolution No. 2025-08-20.1**

A RESOLUTION FOR THE NORTH VALLEY PUBLIC LIBRARY DISTRICT OF STEVENSVILLE, MONTANA TO REAFFIRM THAT THE LIBRARY'S VOTED MILLS SHALL BE TIED TO DOLLAR AMOUNTS PER MCA 15-10-420 FOR THE FISCAL YEAR 2026 AS WELL AS FUTURE FISCAL YEARS.

Whereas, pursuant to House Bill 231, local government entities must choose between recalculating their fixed voted mills or transitioning to a dollar amount with inflationary rates as outlined in MCA 15-10-420; and

Whereas, MCA 15-10-420 outlines the procedure for local government entities to impose a mill levy sufficient to generate the amount of property taxes actually assessed in the prior year plus a rate of inflation designated by the law; and

Whereas, Ravalli County has historically applied 15-10-420 when calculating the county library districts' mill levies and recommends continuing to do so; and

Whereas, the Montana Association of Counties recommends continuing to apply MCA 15-10-420 in this manner as the most stable and comprehensible option; now therefore, be it

Resolved, by the North Valley Public Library District Board of Trustees:

1. that the North Valley Public Library District shall continue to apply MCA 15-20-420 to calculate the number of mills to be levied.

Adopted this 20th day of August, 2025
NORTH VALLEY PUBLIC LIBRARY
BOARD OF TRUSTEES

ATTESTED BY:

Diane Medgar, Title: *Board Chair*

**North Valley Public Library
Resolution No. 2025-08-20.2**

BUDGET ADOPTION FYE 2026

Whereas, the North Valley Public Library Board of Trustees met in a public meeting on August 20, 2025 on the proposed 2025-2026 North Valley Public Library District Budget as required by MCA 22-1-708;

Now Be It Therefore Resolved, in accordance with the MCA 22-7-708, the Board of the North Valley Library District, Ravalli County, Montana approves and adopts the final library district budget to be sent to Ravalli County.

Adopted this 20th day of August, 2025
NORTH VALLEY PUBLIC LIBRARY
BOARD OF TRUSTEES

ATTESTED BY:

Diane Prediger, Title: *Board Chair*

**North Valley Public Library
Resolution No. 2025-08-20.3**

PERMISSIVE MEDICAL LEVY FYE 2026

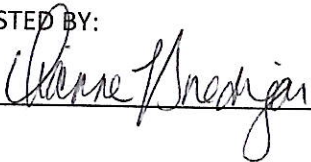
Whereas, the North Valley Public Library Board of Trustees met in a public meeting on August 20, 2025, on the proposed Permissive Medical Levy for health care premium increases for Fiscal Year Ending 2026 as outlined in MCA 2-9-212,

Now Be It Therefore Resolved, the Board of the North Valley Public Library District, Ravalli County, Montana approves and adopts a permissive medical levy for health care premium increases for .48 Mills for a total generated tax revenue of \$14,553.00. Resolution and permissive medical levy budget to be sent to Ravalli County for inclusion in the County budget process.

Adopted this 20th day of August 2025
NORTH VALLEY PUBLIC LIBRARY
BOARD OF TRUSTEES

ATTESTED BY:

ATTESTED BY:

, Title: Board Chair

CASH AVAILABLE, REVENUES, & OTHER FINANCING SOURCES

Library recognizes revenue from County mo. received.
 June is recognized in July (included in 5 below.)

AMOUNT

1

Cash Balance in County fund as of June 30th

-

2

Cash Balance outside the County as of June 30th. In
 General Fund (Cash Report as of 6/30) minus tills &
 petty cash

280,831.00

3

Outstanding warrants (checks) as of June 30th

5,416.64

4

Cash Available as of July 1st
 (4 = (1 + 2) - 3)

275,414.36

Revenues

AMOUNT

5

Tax Revenue (BARS Act: 311000)

457,238.00

6

NON-TAX REVENUES & OTHER FINANCING SOURCES

Special Assessments

License & Permits

Intergovernmental

Federal grants (specify below)

Erate reimbursement (BARS Act:332002)

(BARS: 331010) Starnet grant

State grants (specify below)

Tamarack Federation (BARS Act: 334101)

3,529.18

2025 Early Lit Support Grant

375.00

State shared revenues (specify below)

State entitlement (BARS Act: 335230)

30,239.07

State aid (BARS Act: 334100)

5,614.62

Charges for Services (BARS Act: 346079)

Photocopies (BARS Act: 346072)

2,000.00

1,500.00

Miscellaneous

Contribution & donations (BARS Acct 365000) LP Lions Club

300.00

Private grants (BARS 365020) Town Pump - **will apply**

1,000.00

Private grants (BARS 365020) Flight Path, StarNet

500.00

Miscellaneous (BARS 362000) Ink rebate

215.88

NVPL Foundation contribution & donations (365040)

320.00

Foundation per Rapp (BARS 365040)

500.00

Other Financing Sources

(do not use to budget cash transfers between bank

Proceeds from long term debt

Proceeds from sale of capital assets

7

**TOTAL TAX/NON-TAX REVENUES & OTHER
 FINANCING SOURCES:**

503,331.75

8

Total Resources (Total Resources MUST equal Total
 Requirements from page 2, 11)
 (8 = 4 + 7)

778,746.11

CASH AVAILABLE, REVENUES, & OTHER FINANCING SOURCES

	AMOUNT
<u>1</u>	
<u>2</u> <u>Cash Balance in Library Depreciaiton fund as of June 30th</u>	\$ 141,488.00
<u>3</u> <u>Outstanding warrants (checks) as of June 30th</u>	\$ -
<u>4</u> <u>Cash Available as of July 1st</u> <u>(4 = (1 + 2) - 3)</u>	\$ 141,488.00

[illegible]

[illegible]

	CASH AVAILABLE, REVENUES, & OTHER FINANCING SOURCES	
		AMOUNT
<u> 1 </u>		
<u> 2 </u>	<u>Cash Balance held outside the County as of June 30th</u> <u>(Cash report Permissive Medical balance6 /20 balance)</u>	\$ -
<u> 3 </u>	<u>Outstanding warrants (checks) as of June 30th</u>	\$ -
<u> 4 </u>	<u>Cash Available as of July 1st</u> <u>(4 = (1 + 2) - 3)</u>	\$ -
	Revenues	AMOUNT
<u> 5 </u>	<u>Tax Revenue (BARS Act: 311000) .48 MILLS</u>	\$ 14,553.00
<u> 6 </u>		
<u> 7 </u>	TOTAL TAX/NON-TAX REVENUES & OTHER FINANCING SOURCES:	14,553.00
<u> 8 </u>	Total Resources (Total Resources <u>MUST</u> equal Total Requirements from page 2, <u>11</u>) <u>(8 = 4 + 7)</u>	14,553.00

APPROPRIATIONS AND CASH RESERVE				
	Expenditures	AMOUNT		
9	Personal Services (100)			
	135 - Health Insurance increase over base year of 2018	\$ 14,553.00		
	TOTAL APPROPRIATIONS (EXPENDITURES):			
	<i>(The total actual expenditures for the period stated shall not in any event exceed the total budgeted appropriations, unless a budget amendment in accordance with 7-6-4006, MCA has been passed.)</i>			\$ 14,553.00
	Cash Reserve			
	10			\$ -
	Total Requirements (Total Requirements <i>MUST</i> equal Total Resources from page 1, 8)			
11 (11 = 9 + 10)			\$ 14,553.00	